



Group Sales Reservation Form

- To make a reservation, please fill out the following form and return it to the group sales office by email to groups@fords.org
- Questions can be directed to our group sales line at (202) 638-2367 **Monday – Friday from 11am-5pm.**
- Be certain **to fill out the programming** that properly corresponds with the date and time of your request.
- Detailed programming for daily visits can be found online at www.fords.org under “Plan Your Visit” or by request through the group sales office.
- Please allow up to **7 business days** for your request to be completed and a **confirmation to be emailed back to you.**

Account #:

Company or Tour Operator Name:

School or Group Name:

State Group Is Visiting From:

Contact Person:

Address:

City:

State:

Zip Code:

Email:

Phone:

Fax:

Programming:

1st Choice Date:
 Time:
 Programming:

2nd Choice Date:
 Time:
 Programming:

3rd Choice Date:
 Time:
 Programming:

Number of Tickets:

Adults:

Students:

Seniors (60+):

Seating Location

Please indicate first and second choice option.

(only applicable for performances; Gold Seats only apply to *A Christmas Carol*)

Gold Seats – Upstairs and Downstairs (\$\$\$\$):

Premium Orchestra - Downstairs (\$\$\$):

Rear Orchestra - Downstairs (\$\$):

Dress Circle - Upstairs (\$\$):

Balcony - Upstairs (\$):

Special Needs (only applicable for performances; check all that apply):

Wheelchair:

 If so, how many?:

Signed Performance:

Audio-Described Performance:

Aisle Seats:

Would you like to add a donation to Ford’s Theatre Society? Yes

No